To Our Depositors:
Maintaining an accurate, up-to-date record of your account is simplified if you reconcile the closing balance in your checkbook with this monthly statement. The form below is provided to assist you.

How To Balance Your Statement:

1. Sort your cancelled checks by consecutive numbers.
2. Compare these cancelled checks with your check stub or register.
3. List all outstanding checks in the space provided below.
4. Subtract from your checkbook balance any bank charges shown on your statement
5. Add to your statement balance any deposits made after the date of this statement.
6. Subtract from your new statement balance the total of any checks still outstanding. The resulting balance should agree with your checkbook balance.

CHECKS OUTSTANDING
(NOT CHARGED TO ACCOUNT)

Number	Amount	
TOTAL	$	

BANK BALANCE SHOWN ON THIS STATEMENT $ _____

PLUS +

DEPOSITS NOT CREDITED ON THIS STATEMENT $ _____
_____
_____

TOTAL $ _____

MINUS –

CHECKS OUTSTANDING $ _____

BALANCE $ _____

Thank you for banking with Carmine State Bank.